

## Royal Welsh Yacht Club

Minutes of the Management Committee Meeting held on Zoom  
Wednesday 27<sup>th</sup> September 2023.

### Members present on Zoom:

Tom Edge	(TE)	Commodore
Jan Edge	(JE)	Regalia / Minutes Secretary
Chris Jones	(CJ)	Sailing Secretary
Jane Crowther	(JC)	Treasurer
Frank Smykowski	(FS)	Rear Commodore
Keith Belfield	(KB)	Secretary
Mike Hamer	(MH)	Rowing Secretary
Clive Haycock	(CH)	Committee Member
Linda Park	(LP)	Social Secretary
Bethan Majski	(BM)	Committee Member
David Richardson	(DR)	Southern Squadron

### Apologies

Julie Lewis	(JL)	Assistant Social Secretary
Iwan Rees Jones	(IRJ)	Committee Member
Sarah Roberts	(SR)	Vice Commodore
Daniel Hanlon	(DH)	Membership Secretary

### Did not attend

**If you cannot attend, please offer apologies**

Elin Dillon	(ED)	Committee Member
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### Approval of Minutes of meeting held on 29<sup>th</sup> June 2023

Proposed: CH, Seconded: LP - Passed Unanimously

**Conflict of Interest** : None

**Health & Safety Issues** : None

**Matters arising** – see action list

1.	Rules for proposing new members. TE had researched 4/5 different forms for new members from different yacht clubs	TE/DH
2.	Handrails on roof	TE/FS
3	Letter to Guillemot Trust – waiting for a letter	Done
4.	Arrange EGM in hand	Done
5.	Cannons safety check - underway	TE
6.	Access and operation of Lift – Date for presentation	Done
7.	Funding for making roof safe from Cadw	TE
8.	Positions of Treasurer and Sailing Secretary. Positive moves on Treasurer	ALL
9.	Membership MOJO – payments. Alternative to Paypal	Done

10.	Membership questionnaire – ready for comment	ALL
11.	Deposit account roll over dealt with.	Done
12.	Application to Sports Wales for scull to be checked	Done
13.	Rowing boats to be moved to Port Dinorwic for winter	Done
14.	List of rowers	Done
15.	J80 Contact John Jones PDSC to offer team race	Done

## **7. EGM**

The amended Constitution has been sent round for comment and revision. There were no objections to putting it forward to the membership with 28 days notice. The EGM date was set at 28<sup>th</sup> October at 2pm.

## **8. Cannons**

Port Dinorwic Regatta Committee produced a firearms certificate therefore we need to return 4 cannons so that there is no more informal arrangement.

Royal Mersey Yacht Club offered 3 cannons to us, which are currently stored at RMYC, Birkenhead. Positive response to this.

## **9. Yearbook**

We still have no coordinator. Programmes have been requested and Sailing/Rowing secretaries have replied. We now need a Social Programme.

Jo has sent a document explaining what is required.

We can ask for articles but we will not include the previous number, maybe one or two, as the main aim of the yearbook is information.

CNJ said we should include details of rowers as a communication tool for new members.

The target date to be end October.

Advertisers to be sent a proforma invoice and any advertisers unwilling to pay would be left out.

## **10. Building Project**

A meeting with the Architect is scheduled for Tuesday 24<sup>th</sup> October 2023 at 15.00 TE

## **11. Cash Register**

Graeme's letter was sent in July and all to do with loading money onto a swipe card but we had previously agreed this was not going to happen. Graeme had not had full information and there were various rumours being circulated. It was necessary to explain to the members that HMRC need to see a distinction between full members / social members and guests.

TE agreed to apologise to Graeme for not dealing with his letter sooner and to set up a meeting with Graeme to discuss the issues.

The members to be advised of the reasons for the swipe cards in the Bulletin.

The sign outside the Club to be changed to read "Visiting Yachtsmen and Crew are welcome".

## **12. Officer Succession**

### **Treasurer**

No volunteer for the job therefore Neil Christian, CCS Bangor, has offered to be Treasurer but we will have to pay for his firm's services at a cost of £4,800 inc VAT per year.

This resolves a number of issues. It would be much cheaper than paying for a bookkeeper / accountant / PAYE and we do need a Treasurer who is a member.

This maybe a conflict of interest but it would just need a sentence in the "Conflict of Interest" to advise membership.

### **Sailing Secretary**

Sophie of Hortus has offered to do this but will need support in March when her baby is due.

### **Social Secretary**

Linda intends to step down, a conversation with Julie Lewis is required to clarify if she is willing to take on the role.

## **13. Membership MOJO**

DH looking at STRIPE as an alternative to Paypal.. This costs 1.5% plus 20p per transaction, this would save money.

Decision made to change to Stripe JC and KB to action.

## **14. Music Group Whats App**

Meg Browning – improve attendance by Whats App. She will run and manage.

KB to ask people in the Bulletin if they wish to join a group.

## **15. Insurance**

KB needs the safety certificates, therefore electrical tests need to be done next month.

We have no insurance covering cash, now we have more people working behind the bar, is this necessary?

It was felt we should encourage a cashless bar to cover the safety of staff who would have otherwise to take money to the bank.

## **Officers Reports**

### **REAR COMMODORE**

1. The indoor CCTV camera needs to be wired up. FS asked for a volunteer.
2. The rota for the bar is completed until December, however 9 days are not covered and an extra person is required to do a regular shift at the weekend.
3. If we need to employ bar staff the question of security arises if they are not members.

## **SECRETARY**

Members are starting to use MOJO.

Once Stripe is set up members will be able to make online payments for: membership, ensigns, events, dinners, and regalia etc. The Stripe system will enable these payments to be made without incurring heavy transaction costs and will go straight into the bank account.

The usual payment systems will still be available.

## **MEMBERSHIP SECRETARY**

Membership fee is charged pro rata near the end of the year. If payment is monthly, subscription is for a year.

### **New Applications**

**Adam Hardman** from Felinheli - proposed by Dawn Smith and seconded by Dave Smith.

Dawn says: "I've known Adam for several years. I support his application. Adam will be rowing the Atlantic so it will be great for the RWYC to support his training"

**Colin and France Turner** from Caernarfon - proposed by Iwan Rees-Jones and seconded by Alwyn Jones

-no information provided on application form

**Vanessa Debruyne & Iwan Metcalfe** from Nebo/Belgium - proposed by Christina Upmalis

Christina says: "Enthusiastic beginner. Still in the country full time until the end of the year. From 2024 onwards only July and August"

**Joris Niggemann** from Caernarfon - proposed by Christina Upmalis and seconded by Sarah Roberts

- application form not seen

**Sophie Eden** from Clynnog Fawr - proposed by Christina Upmalis and seconded by Sarah Roberts

- application form not seen

**Tom Morgan Jones** from Nant Peris

- no proposer or seconder or information provided on application form

**Alan Symcock** from Runcorn, proposed by Stephen Wade and seconded by Iwan Rees Jones.

Stephen says: "A yacht owner in Conwy 10Yrs+ and member of NWCC"

**Rowing Secretary Report**

Infrastructure for new rowing members is lacking. MH to organise this and report more fully at next meeting.

**Sailing Secretary Report**

1. **Competitive Cruise** – to be organised for Saturday.
2. **J80s** all organised for 4 boats with just one place to fill. Lunch will be at PDSC.
- 3 **Training Programme**

All Almanacs have been ordered and should be delivered shortly.

**Southern Squadron**

DR hoped that the 2 new members, Robert and Shona Adams, would soon be welcomed to RWYC.

The end of season newsletter would be sent out soon.

**SOCIAL SECRETARY**

1. Craning out Supper 19<sup>th</sup> October in hand. Mark Walker to organize.
2. Bonfire Night – limited number of 20 on the roof, with total of 50 and no drinks on the roof. Check with Dawn Smith. Hot Dogs?
3. WOA lunch in hand.
4. Halloween Party – same format as year before.  
Bulletin to advise of prizes for fancy dress.  
Some prizes stored on the mezzanine.  
EGM and Halloween party on the same day. 28/10/23

**ANY OTHER BUSINESS**

None

**Date of next meeting:**

Thursday 26<sup>th</sup> October 2023, at 19:00 on zoom only.

Please note **FOLLOWING ACTIONS LIST**

**Actions**

1.	Follow up Guillemot Trust letter.	TE
2.	Letter to PDTC re guns	TE
3.	Year Book content progress	ALL
4.	Advertisers in Year Book – Proforma invoice.	FS/JC
5.	Advise members of Treasurer position.	KB/TE
6.	Social Secretary role JL	TE
7.	Electrical Test Certificates	KB/FS
8.	Electrical Testing	FS
9.	CADW invoices chased and paid	TE
10.	Two CADW invoices chased.	TE