

Royal Welsh Yacht Club

Minutes of the Management Committee Meeting held online and, in the club, Thursday the 21st of April 2022.

Members present:

Chris Jones	(CJ)	Commodore
Fiona Jones	(FJ)	Social Secretary
Malcolm Jones	(MJ)	Committee Member
Jane Crowther	(JC)	Treasurer
Tom Edge	(TE)	Vice Commodore
Jan Edge	(JE)	Regalia
Mark Rayment	(MR)	Committee Member
Frank Smykowski	(FS)	Social Media Secretary
Natalia Gomez Escobar	(NGE)	Secretary
Bethan Jones	(BJ)	Sailing secretary

Apologies for absence

David Richardson	(DR)	Southern squadron
Sarah Roberts	(SR)	Rowing secretary
Clive Haycock	(CH)	Committee Member
Dawn Smith	(DS)	Membership Secretary
Liam Adams	(LA)	Rear Commodore

Absent

Elin Dillon	(ED)	Committee Member
Kate Jones	(KJ)	Committee Member

Approval of Minutes of meeting held on the 17th of March 2022

Proposed: Fi Jones Seconded: Malcolm Jones Passed Unanimously

Conflicts of Interest None

Matters arising None

Officers' Reports

Commodore

PDSC 75th year celebration will include racing, hog roast and ceilidh. **FJ to advertise it in Monday Bulletin.**

We are still waiting to hear a decision regarding the beacon for the Queen's jubilee. 18 invites were sent to sailing clubs for our 175th dinner dance. Holyhead, Royal Anglesey and North Wales cruising club have accepted. The civic society and Conway club might be attending.

Vice Commodore

CADW and LIFT EXTENSION

- Approval granted for extension of time to complete outline design and claim grant payments to May 31, 2022. Architect has been advised that completion must be by the 15 May.
- Meeting with CADW and architect held to review design, CADW generally on board but require height of new extension to be reduced.

- Working towards an outline design and overall project budget costs.

ARCHITECTS PROPOSALS Design is progressing slowly and has identified the following issues with the disabled access.

- Intention: is a temporary ramp to cover the two steps rise to the male toilets.
- Difficulty: is that the low end of the ramp will clash with the existing door to the bar.
- Problem: when the ramp is in use people using the stairs will have to step over the ramp or the ramp will require installing for disabled use and then removed, this is not an ideal solution on busy open days.

Several solutions have been proposed.

1. Have a dedicated team of volunteers to place and remove the ramp as demand dictates.
2. Move the line of the door and 'brown mast' into the lounge by about 1m to 1.5 m., this will remove the clash but at the cost of floor and wall space.
3. Using a temporary ramp that can be left in position for open day events, but remove the 'brown mast' completely, retain the screen in the same position but make it a floor to ceiling flat surface and form a new second door opening or double door for stair users. Relocate the cleaner's cupboard to the mezzanine.
4. Form a self-supporting steel ramp from about 1m from the door to the male toilet terminating at the foot of the two steps, leaving the 'brown mast' in position, door / ramp clash removed.
5. Form a self-supporting steel ramp from about 1m from the door to the male toilet terminating at the foot of the two steps, removing the 'brown mast' completely, retain the screen in the same position but make it a floor to ceiling flat surface and form a new second door opening or double door for stair users. Relocate the cleaner's cupboard to the mezzanine.

Suggested instructions to the Architect. "To ensure we have sufficient allowance in the budget costs we adopt option 5, which would be subject to further investigation and development in the next design stage."

AUDIO VISUAL SYSTEMS UPGRADES Proposed TE Seconded MR Passed Unanimously

Phase 1

- Following a training session using a power point presentation some constructive criticism was received from members on how to upgrade the existing AV system.
- Install a modern bright LED HD TV set, 6'3" w x 3'6" h.: there would be a significant increase in visual quality and would be perfectly adequate for showing sporting events and also allow the screening of regatta sailing as part of the après sail. A matching surround bar and sub would also be installed to enhance the watching experience. The RAYC have a similar system in their bar.
- Use internet channels, fire stick, music via Bluetooth or another device,
- The suggestion is that the system is installed on a temporary basis on the "brown mast" for July 2020 and once the detail design of the fire screen and fate of the "brown mast" a more permanent solution be adopted. The preferred option would be on a flat surface above door height.

Budget Costs.

- Based on Curry's current prices £2000 to £2500. Need to check
- Internet speed of club – 50 Mb??

Phase 2

- Could be a background music system if considered necessary?

DOOR ACCESS SYSTEM

- Snowdonia Fire have not offered a revised quotation.
- Steve Taylor has agreed to act as project manager to review options and costs. • Awaiting his report.

Rear Commodore

Galley window: Seeking advice (Malcolm will be getting a call next week!) – JJ's carpenter likely to be approached as work package alongside the interior door

Bar volunteers: I need to catch up with Graeme again but he seemed ok at moment. Gill keen to cover some shifts. John may be returning dependent on his studies. Would the MC like me to introduce a volunteer rota?

Replacement entry door: JJ's carpenter approached in Jan but not heard since. I can follow up (as will likely be involved in the galley window fix) but i want to make sure that the door is a necessity. It seems like it stemmed from wanting to get a bigger fridge in and i have not heard any feedback on that area of the clubhouse otherwise.
LA to contact Bill Bang if we still not hear from JJ's carpenter.

Plaque for Margaret: Let me know desired wording, dimensions and material and i can sort

Refurbishments for anniversary: John Stenson (Painter) waiting to give me a date for bar and galley. What colours are desired? Signs at doc fic and opening times on PyA have been redesigned – drafts to follow for review. Info board in club has been redesigned in draft also to be circulated. Prince Charles added – Question: Do we want to keep board as is and have another (cheaper to replace) “Current Patron board” instead? Slate plaque to be taken off wall – monument mason in Llanrug approached to reface and repaint in principle.

Budget: With Tom's help we have created a draft operation expenditure (OpEx) and capital expenditure (CapEx) for the club in order to get a handle on where the money is going and what we want to do with what we have. Both docs are self explanatory – OpEx providing every bit of money spent by the club that has to be covered by bar sales, mem fees, ticket sales (events etc) and grants in order to break even. This includes the outgoings on wages. The CapEx document is a great doc as a template also that every year we evaluate what we think is in the pipeline. I propose that both docs are compiled by the MC at the end of the year (November/December) as advisory to the incoming MC. The new MC can then review, adjust and sign in January/February. This ensures continuity of information and also allows new MC to be in control of actual spending. N.B. it did dawn on me that these ambitious plans may cause people to not want to take on the MC roles in the future. There may be a lot of work involved – Tom's suggestion of having a “Project Manager” MC Owner would certainly help mitigate that.

KJ to fill online forms regarding CASC status so that the club is registered as a community amateur sports club.

Southern squadron

Nothing to report.

Regalia

Nothing to report.

Social media FS to check the events section in our website. CJ noticed that this section is empty at the moment.

Treasurer

Financial Position:

Business account	£	1,559.13
Subs account	£	33.19
Investment account	£	120,297.15
Petty Cash	£	29.64
Total at Bank	£	121,919.11

NOTES:

Since the last meeting, the only “significant” outgoings have been “Bar Purchases” – these are matched by the Bar Sales – you should all be very proud of yourselves!!

Income:

Year Book Ads = £280.00 still to come in **DS is chasing them.**

Learn to Row Fund = £850.00 (Sarah) has now come in

We are holding £ 2,100 in ticket sales for 175 Anniversary Dinner

Crane In Supper made £87

Westerly Owners Association lunch made £224

These amounts are not exact because some receipts were for both so I have used some judgement.

Membership Secretary

- **Total Number of Members:** 260 (after removal of resignations/deaths – see below)

Made up as follows:

- Full members – 66
 - Senior members – 113
 - Social members – 60
 - Honorary members – 12
 - Overseas members – 9
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- **New Membership Applications**
 - **To be voted in, in April**
 - John Dunford & Miranda Williams – social member
 - **Voted in, paid and membership pack sent**
 - Martin Barritt – senior member

Not yet paid

- Michelle Holland & Michael Rieveley – senior member – may not now join, to be chased.
- Resignations
 - David & Christine Littlemore, elderly, no longer use the club, donated his payment of £55
- Non-Payers
 - Iwan Rhys Williams – social member, has agreed to set up GC
 - Alexandru Dee – social member, I need to write to him
 - Huw Rees – social member, has said he will pay
 - David Phillips – social member, has said he will pay
 - Rev David Jenkins – senior member, have had no response
- Deaths
 - None
- Other
 - 30 monthly paying members - £1,917 outstanding as at 19 April (this amount should be in by end of December 2022)
 - TOTAL membership currently due - £18,105 (inc. monthly payers)
 - TOTAL membership fees paid - £15,802
 - TOTAL membership fees outstanding - £2,397
 - Membership fees donated - £230

Rowing Secretary

Since the last meeting we've had eight outings, one memorable one with a maiden voyage for Uther Pendragon or as he's dubbed - the picnic boat. Events coming up are: 5 miles from home (a 5 mile challenge against teams from around the world) sometime over the next few days, Sion Cwilt race on the 1st of May at New Quay and Puffin Island on the 7th May. Volunteers needed to help out with the catering and driver shuffling on the 21st of May Castle to Castle.

Social secretary

Prize collection for the big raffle is going well. We have prizes from Queen of the sea, Zip line, Rib rides, sheeps and Leeks restaurant, Anglesey sea salt, golf for 4 among others.

Over 50 members have already confirmed their attendance. FJ found a very good band which will not charge. Only their agent will charge £600 which was our budget. Mugs will be given as souvenirs.

FJ to remind SR to give her a list of rowing clubs to invite.

Sailing Secretary

BJ to call volunteers in the list to ask them to confirm if they will be able to help with the regattas.

The regatta format might be changing for 2023. Maybe RWYC and Caernarfon sailing club could host a regatta at this end of the straits. We could organize transport for the clubs at the other end of the straits. We could also offer some kind of entertainment.

FJ to chase Conwy sailing club regarding Sea Shantih.

There are 10 boats going to the Scottish cruise.

PDSC is having a race in Caernarfon on the 30th of April.

AOB

Incorporation of the RWYC: We postponed the conversation until MJ gets more details from Bruce Edwards, our insurance company.

Date of next meeting:

Thursday 19th of May 2022