

## Royal Welsh Yacht Club

Minutes of the Management Committee Meeting held on Zoom.  
Thursday 22<sup>nd</sup> February 2024.

### Members present on Zoom:

Tom Edge	(TE)	Commodore
Jan Edge	(JE)	Regalia / Minutes Secretary
Kate Jones	(KJ)	Joint Rowing Secretary
Linda Park	(LP)	Social Secretary
Clive Haycock	(CH)	Committee Member
Mark Pearson	(MP)	Committee Member

### Apologies

Sarah Roberts	(SR)	Vice Commodore
Neil Christian	(NC)	Treasurer
Mike Hamer	(MH)	Joint Rowing Secretary
Sophie Mohun Kemp	(SMK)	Sailing Secretary
Keith Belfield	(KB)	Secretary

### Did not attend

#### **If you cannot attend, please offer apologies**

Elin Dillon	(ED)	Committee Member
Iwan Rees Jones	(IRJ)	Committee Member
Daniel Hanlon	(DH)	Membership Secretary
David Richardson	(DR)	Southern Squadron

### Approval of Minutes of meeting held on 11<sup>th</sup> January 2024

No corrections. Proposed by KJ, seconded by LP

**5. Conflict of Interest** : None

### **6. Health & Safety Issues:**

Roof beams still outstanding.

House Committee reported problem with electrics on Burns Night. Using the oven and dishwasher together made the circuit trip This is an issue to be addressed.

The electrician pointed out to SR that the electrical installation was like an "old car" reaching the end of its safe life.

KJ reported that switches behind the bar were difficult to reach, the lights for the optics were too high and this needs attention.

### **ACTIONS**

1.	Bar water heater made safe but not replaced. Check with RH
2.	Done
3.	Done
4.	Done - Quotation obtained and Yearbook printed.
5.	Done and circulated

6.	TE wrote and followed up with phone call but still to make contact re transfer of Trustees to Ltd company.
7.	Circulated to Committee. No comments received therefore to be circulated to members.
8.	Need meeting with John Shields re roof beams
9.	MP happy with website service.
10.	Not done
11.	Leave for KB to check.
12.	For joint access to Mojo, same email address is required.
13.	Done
14.	<b>Send New photos for management committee board to MP. MP/NC/SMK/HT</b>
15.	Payments set up.
16.	SR organised PAT Testing – completed satisfactorily. Next testing in September.

### **7. Appointment of New Bar Manager**

Hywel Trewyn appointed, local, lives in Caernarvon, journalist by profession. Most enthusiastic and will fit in with the ethos of the Club

The offer letter is ready to be sent with written statement. (Sent 22.02.24 @ 21.00)

Training dates have been set up with GM 26/27 Feb and 4/5 March for bar, 27 Feb with KJ for line cleaning and 6/3 with Tom from Anglesey Arms.

Start date to be 1/3/24. Need for Rota to be agreed by FS and Hywel, the new bar manager.

### **8. Yearbook**

350 copies have been printed and are in the Club. LP to see DH on Friday to get list of members and organise mail merge.

New membership cards and small stickers required to send with Yearbook. LP dealing with stickers.

Volunteers needed to put in envelopes – suggested session on Thursday 29 February as it is important to get the Yearbook sent out.

### **9. Cash Register and Swipe Cards**

KB and Treasurer have this in hand.

### **10. Incorporation**

TE to ring Carter Vincent Solicitors regarding the Trustees and Land Registration transfer to the incorporated club.

## **11. Data Protection**

Privacy statement circulated – no comments received.  
To be circulated to membership

## **12. Roof Beam**

Report completed. TE to meet JS

## **13. Electrical, PAT and Gas Testing**

### **14.**

See House Committee minutes 11.02.24

## **15. Wine Supplier**

Meeting with Keegans 12/1/24 wholesale wine list supplied. To be considered at next House Committee meeting along with Hywel.

## **16. Members Questionnaire.**

LP to send this to Committee. John Whittaker will be away in March but the questionnaire to be sent to members saying that the results of the survey will be dealt with in May.

## **17. Rendering**

The Committee agreed that rendering should be carried out to stop water ingress at a cost of £1800.00 Cadw naturally wanted to know what materials are to be used. TE to check with KJ.

## **OFFICERS REPORTS**

- A. **COMMODORE** - see attached. There were no questions
- B. **VICE COMMODORE** - see attached. There were no questions
- C. **REAR COMMODORE** - No report
- D. **SECRETARY**

Cash register:

This is now installed. Still awaiting installation of the new card reader, the old one will be used in the meantime.

Members details are installed on the cash register.

Membership cards are in the process of being printed and will be ready for distribution shortly.

I propose these are issued at the bar along with the Year Books.

New membership numbers have been allocated and can be accessed via Mojo and will also be shown on the card.

I will provide a list of members in order that bar staff can get members to initial against their name on receipt of card and Yearbook. Any residue will need to be posted to members.

I also propose that on receipt of the membership card the new payment structure for members, non-members is implemented. **The committee need to agree the percentage increase on prices for non-members.**

Advertise to members the details of this change and when it will be implemented. Note there will be no pecuniary difference for members at the bar, they will just have present their card.

I propose we only publish at the bar the non-member price.

Once members are having to present their cards at the bar, we will be in a position to monitor the data requirements of HMrC.

Support for bar staff will be required on implementation of swiping the card.

- **Action required:**
  - **New card reader implementation, NC**
  - **Distribution of membership cards and Year Books KB/DH**
  - **Support of bar staff, FS/SR/Bar Manager.**
  - **Liaison with Gwynedd Cash registers, KB**
  - **Time scales to be determined, Committee.**
  - **Percentage difference on bar prices between members/non members, committee.**
  - **Production of a bar price list, KB**
  - **Inform members – management committee via Bulletin.**

The Committee discussed the % difference on bar prices for non members. Prices vary in town from pub to pub with the Black Boy being the most expensive. Hywel to do research with House Committee to agree price difference.

## **E. TREASURER**

### Financial Position:

Business account	£ 2,416.56
Subs account	£ 348.22
Savings Account	£ 76,646.70
Fixed Term Investment account	£ 60,902.47
Petty Cash	£ <u>16.90</u>
<b>Total at Bank</b>	<b>£ 140,330.85</b>

**Accounts from September 2023 – January 2024 attached (Subject to accounting adjustments).**

Total bar sales to date £16,387.50, down £2.1K from same period last year.

Membership income to date £18,148.40 up £2.2K from same period last year.

Grants obtained for building projects include three payments from Welsh Government.

Other revenue is made up of mostly one receipt from Sport Council of £9,096 – Grant obtained by David Chinn to purchase sculling boat for rowers.

Boat purchase of £9,096 – Swift Racing double scull boat purchased in December and not showing in profit and loss and been capitalised on the balance sheet.

Bar Purchases £10k for the period up £500 from last year but less sales in the year.

Building project costs includes £2,246.40 invoice – HL Structural Engineers Ltd – Structural design fees.

Larger items incurred after 31<sup>st</sup> January 2024 include £6,000 payment to Architect 5<sup>th</sup> February 2024, and £6,000 received from CADW relating to payment on 13<sup>th</sup> February 2024.

£1,854.36 of membership income received to date in February.

Rowing Centre (UK) Ltd – Showing on system as RWYC still owing £6,396 – Christian Sykes & Co to check with Jayne / Tom to comment – outstanding payment on new scull.

Profit and Loss Report for 5 months attached.

#### **F. MEMBERSHIP SECRETARY – no report**

Membership fees cannot be paid in instalments on Mojo but this can be done via Go Cardless.

#### **G. HOUSE COMMITTEE – see attached report.**

- Geoff from Anglesey Arms suggested that the cleaning of lines should be moved from Wednesday to Friday, which would reduce wastage.
- We should therefore also organise deliveries to occur on Fridays.
- Location charge for S4C use of the Club – this is a matter for discussion. Social Secretary to decide based on:
  1. Use of room charges for members with extra donation
  2. Whether refreshments are required.
  3. How many people will be attending.

#### **H. ROWING SECRETARY**

Sorry to say that I am away for this meeting.

Membership applications have slowed but due to conditions not being suitable for taster sessions this recruitment channel will be slow until better weather prevails. We have a short waiting list of those who would like to row, they tend to come from our facebook presence and Welsh speakers interest is stronger since the posts have been bilingual. Interest generally has been stronger since fitness and rowing training as well our social side have been promoted.

From last years intake of 4, Kate, Sarah, David and Angie have the makings of a competitive ladies crew for 2024.

The target for 2024 is to grow the net membership by 10 active rowers who can help us develop as we need to.

At present this activity continues to stretch our experienced man power resources and the next few weeks are a prime example of that-so we just need to take our time, develop as and when we can and build the infrastructure for a more organised future.

Dawn and I have attended a very good WSR cox and sea awareness training and Dawn and Angie will be on a hands on level 2 coaching course in March.

Our rowing committee meeting with Plas Menai was very positive and confirmed that practically it is our operational home-we value their co-operation and ongoing commitment greatly. We are working on several small refinements with them-not least of which is a mechanical aid to getting the Celtics back to the compound. Notes were forwarded to the secretary.

Plans for the Castle to Castle and league race at the end of April are well in hand thanks to the organisational abilities and experience of Angie, Sarah, Elin and Kate. Next review late March.

Training sessions in Celtics and yoles led by Kate and David happen every Tuesday and Saturday when they are available and social rows on Sunday are well attended and frequent. Boats will come back from Felinheli after their winter holidays in late March. Uthr is in Doc Fictoria and the Whaley boat with Keith and Kate having a sort out ready for whatever decision is taken over its future.

The delivery date for the new scull has been put back until late March and Plas Menai have kindly said that they will take delivery and find safe storage.

## I. WEBSITE

Further work has been undertaken to reorganise parts of the website and to bring the information up to date. The actions performed since last month are as follows:

- A new email address [zoom@royal-welsh.com](mailto:zoom@royal-welsh.com) has been set up to enable club members who host Zoom meetings to start sessions without access problems. The registered Zoom email address has been changed to this new address. Instructions/passwords are available for the group of members designated to host meetings. To date, it has been successfully tested and used by Sophie for the Sailing Committee Meeting and the Commodore also has access.
- Delwedd have reported that all major search engines are now listing our website
- A Link to the Guillemot Trust has been added to Useful Links on the Home page
- Under 'About the Club', a menu item has been added about the club becoming a CASC
- All Sailing and Rowing activities have been added to their respective Events sections

- A new main menu item of 'Social' has been added which contains the current list of social events for members in 2024. The Social Event Archive has also been moved to this location
- Under 'About the Club', the list of Sailing/Rowing/House committee members names have been updated
- Thanks to Geoff Hilditch, the Sailing – Cruising Logs section is now looking a lot more populated
- Under 'Noticeboard', the January management committee minutes were added
- The list of Sponsors has been updated and their website links have been included

#### Observations and Questions:

- Are there any Rowing Archive items to add? None since 2020?
- Is the Summer 2023 Bulletin available please? And the AGM minutes from 2021
- There have been intermittent problems with the webcam feeds not working but generally, those around Victoria Dock are available most of the time. However, is the RWYC webcam operational as this is permanently dead? If okay, I will contact [camsecure.co.uk](http://camsecure.co.uk) to investigate further
- It would be nice to have more of the website translated into Welsh. When 'Cymraeg' is selected from the menu, there are many sections that start 'Saesneg un unig', English only text. I am unable to do this so is there an established solution for this situation? Automatic translation is a problem, but as Hywel speaks Welsh, we can ask him. KJ to look at website to see where Welsh translation needed.
- Mark to add names to Committee Members photographs for frame in lounge.

## **J. SAILING SECRETARY**

Sailing Committee Meeting held 13<sup>th</sup> Feb 2023.

### **2024 Menai Strait Regattas**

- Regattas Committee meeting 14<sup>th</sup> Jan 2024
- 2024 Regattas – now back to normal format over 2 weeks.
- We are in process of contacting some of the classic regatta classes to boost attendance at our races.

### **2024 Cruising in Company**

- Geoff has announced plans for Summer cruise (planned for 25<sup>th</sup> May onwards) in Whatsapp group and will also put in upcoming Bulletin.
- Easter shakedown cruise now falls before Caernarfon Craning In day, so we will make plans based on weather nearer the time and how many boats on the water.

### **RYA Day Skipper Training Course**

- Successful Day Skipper course – 5 people attended. Good feedback.
- Kate doing a write up of her experience of the course for the newsletter.
- Next training course scheduled for the autumn.

**Guillemot Trust**

- Sailing Committee approved Memorandum of understanding at committee meeting 13<sup>th</sup> Feb.
- Plan to ask RWYC members about their current sailing qualifications – either via Whatsapp group or membership questionnaire.

TE received note from Guillemot Trust entitled “How we work together”. TE is happy to sign up for 2 years. This is for members who do not own their own boats and wish to have a sailing experience. (Signed and sent to GT 23.02.24)

**M. SOCIAL SECRETARY****Club logo stickers.**

These are being printed. The small version needs to be included with the Year Book distribution.

**Events since the last meeting.****Quiz nights**

So far so good! Not sure if we have hosts for March

I have put a request in the Bulletin for a coordinator to volunteer and also for hosts

Ask Hywel to help find hosts. His wife is also enthusiastic, maybe she can help.

**Burns Night**

Thanks to Bethan and Sarah for producing a good meal despite some issues regarding the electricity in the kitchen. Only a small gathering of members this year but an enjoyable evening by all accounts.

There has been a suggestion that we celebrate St Dwynwen’s Day which is also January 25th. St Dwynwen is the Welsh saint of lovers and so this day is the Welsh equivalent of Valentines Day. Any thoughts?

This has been combined in the past.

**Planning ahead.**

**The Annual Dinner and Dance in 2024** was briefly discussed last meeting and I felt there was some reluctance in the agreement to go back to Plas Menai. The only other option I have felt able to secure is to return to the Wal. Do you wish to revisit this decision?

There was no feeling that we should change the venue but since the accommodation was not popular, LP offered to arrange transport to Caernarvon so that we could use the Travel Lodge / Premier Inn.

**RNLI Bicentenary Celebration Dinner** has been confirmed as taking place on Saturday 22 June at The Quay Deganwy. The evening will consist of Drinks Reception, 3 Course Meal ( menu below) Guest Speaker, Auction, Raffle and entertainment by Soul and Motion singer AJ Kay. The host for the evening is Jack Marsden. Tables are for 8-10 guests. tickets are £75 and a deposit of £20 is required when booking. At the moment I have reserved one table. Suggestions as to how to proceed?

June is when we are off on the Summer Cruise and it was felt that £75 a ticket was rather expensive. It would be better to support the RNLI dinner being organized by RAYC in April at the Canolfan, Beaumaris where tickets are £50.

**Events scheduled**



**St David's Day Dinner.** All is in hand. Bookings are slowly growing. I am going and will oversee the event.

**April events.**

I am away for the Westerly Owners Dinner and The Commodores Reception. These will be overseen by Tom and Jan. I will put a request for assistance in the bulletin mid March.

**ANY OTHER BUSINESS**

**O. Regalia**

Could the Rowers discuss their requirements for RWYC rowing gear. It takes around 4 weeks for orders to be delivered and events will soon be upon us.

Stickers will be available to purchase on Mojo. These will need to be sent out in the post if they are not collected from the Bar. Regalia can deal with this.

**P. Social media**

TE to speak to JS regarding bulletin.

**Date of next meeting:**

**Thursday 28<sup>th</sup> March 2024, at 19:00 on zoom only.**

Please note **FOLLOWING ACTIONS LIST**

**Actions**

1.	FS & HT to resolve need for March Rota	FS/HT
2.	Contact Carter Vincent	TE
3.	Circulate Privacy Statement to membership	TE
4.	Check render material with KJ	TE
5.	Details of RNLI Dinner, Beaumaris	TE/JE
6.	Check quarterly newsletter with Jo	TE/JS
7.	Add names to Committee photos	MP
8.	Bar Water heater – check	TE/RH

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