

Royal Welsh Yacht Club

Minutes of the Management Committee Meeting held on Zoom.
Thursday 26 September 2024.

Members present on Zoom:

Tom Edge	(TE)	Commodore
Jan Edge	(JE)	Regalia / Minutes Secretary
Keith Belfield	(KB)	Secretary
Sarah Roberts	(SR)	Vice Commodore
Neil Christian	(NC)	Treasurer
Linda Park	(LP)	Social Secretary

Apologies

Frank Smykowski	(FS)	Rear Commodore
Mark Pearson	(MP)	Website & Media
Mike Hamer	(MH)	Joint Rowing Secretary
Kate Jones	(KJ)	Joint Rowing Secretary
David Chinn	(DC)	Membership Secretary
Nigel Oldbury	(NO)	Yearbook Coordinator
Sophie Mohun Kemp	(SMK)	Sailing Secretary
David Richardson	(DR)	Southern Squadron

Did not attend.

If you cannot attend, please offer apologies.

Elin Dillon	(ED)	Committee Member
Iwan Rees Jones	(IRJ)	Committee Member
Clive Haycock	(CH)	Committee Member

Approval of Minutes of meeting held on 29th August 2024

No corrections. Proposed by KB seconded by NC.

5. Conflict of Interest : None

6. Health & Safety Issues: Roof beams still outstanding.

7. Leak to roof of Male WC: Investigation required TE to contact Rob Hampton.

Actions

1.	Results of Food Hygiene Inspection – arranged for January 2025	SR
2.	2023/24 Accounts – being dealt with ready for AGM	NC
3.	Incorporation, bank account, cards Carter Vincent dealing with incorporation NC will upload Articles and Byelaws	NC
4.	Transfer of assets from RWYC to incorporated Special Resolution to be very short, NC dealing with this and transfer of assets	NC
5.	Choice of Swift or Lite training scull. For DC to decide – application on hold.	DC

6.	Rowing Business Case to be developed for next meeting – see agenda	MH
7.	Case for Young Persons membership category – see agenda	MH
8.	House Committee minutes – have still not been produced	FS
9.	Website translation – no information	KJ
10.	Alan Jones contact details for NO – sent and AJ has put rough draft of YB together.	TE
11.	2025 Yearbook programmes from Social, Sailing and Rowing Secretaries to NO – General nudge to all secretaries	NO/KB/SMK /MH/KJ/SR
12.	Logbook and articles reminder in Bulletin – in hand	KB
13.	Rowing articles for next Quarterly Newsletter – no information	MH/KJ/SR
14.	Southern Squadron Report for next meeting - brief report	DR
15.	Welfare Officer – confirm situation and name – still to be addressed	MH/KJ/SR

8/9. Rowing Business Case

See MH report and proposals.

1. Joining fee abolished
2. New membership category – Basic Active Membership

Joining Fee

Currently all new members pay £25, which is seen as a contribution to what previous members have done for the Club. The question is ‘how much is this worth to the Club?’

KB – we should create the framework for encouraging new members without creating inequality, many people pay £60 for a social membership to use the Club, Cadet membership is £30 18-26 years but at present there are no Cadets.

It would be useful to know the age range of members but this information is not available in sufficient detail.

Sailors pay for everything themselves and use the Club membership as a structure for them to enjoy sailing together.

Looking at the details of what would be the ramifications of abolishing the joining fee – less income or more members?

NC – Look at what you get from membership, what is the value to a younger person of membership. Chance to go rowing, meet people, enjoy the benefits of the Club. We must not put it out of reach, however we must be careful not to lower fees to the extent that the Club suffers loss of income.

It was felt that up to 40 years was a bit high but SR pointed out that in the Caernarvon area there were many on low incomes or unwaged and as we were now a community based Sports Club for rowers and sailors (Guillemot Trust) we should take this into account.

It was felt that:

- the joining fee could be reduced to £10

- Basic Active Membership for 18-35 age range at £75 and the Club to pay WSRA insurance fee of £15 for all full and senior members who may wish to row.
- Cadet membership is 18-26 for those in full time education, which covers university students.

Post Meeting Note

Following the meeting several members felt that the AGM was not the correct constitutional form to present a resolution and the danger was in rushing the preparation for a general meeting which would be required. A meeting of the Management Committee is proposed to focus on the issue, following the collection of information and evidence. The completion target is the end of December 2024.

10. Incorporation

NC dealing with this.

11. CASC

TE now dealing with this application.

12. 2025 Nomination of Officers/Directors and Management Committee

– see report KB (Secretary)

OFFICERS REPORTS

COMMODORE - see attached.

Comments:

1. We need to make use of feedback from the questionnaire with respect to short, medium and long term plan for the Club. A small working group of 3 or 4 people should deal with this, including the Social, Sailing and Rowing Secretaries.
2. Lift and Toilet Block - This is not going quickly and a meeting with Antur Wawnfawr and their Insurers is arranged for 2nd October. TE/SR attending.
3. Guillemot Trust – The Trust wishes to locate a boat (J24) in Victoria Dock and a meeting is required with the Harbour Trust.

VICE COMMODORE

See report

REAR COMMODORE

Staff reviews required with Carol and John. SR to ring FS

SECRETARY

Nomination Form with list of positions to be issued by email to members and also to be posted in Club so that members can fill in their names with proposer and seconder. KB/SR

Wording needs to be adjusted as the Accountants are Christian Phipps. KB

John Whittaker to be asked to set up voting on line. LP

Front door swipe cards can be set up but they will not be linked to the till. Arvon can be asked to progress. With new members DC makes sure that the till is updated.

Member Directory can be accessed by everyone via Mojo rather than printing out list in Yearbook. It is also more secure than the Yearbook, more up to date and will reduce the cost of producing and distributing the Yearbook.

Fire Risk Assessment – check list needs updating and signs to be printed in Welsh. Meeting with Fire Risk Assessor required. Snowdonia Fire Ltd?

TREASURER - _see report

Profit and Loss to be firmed up for the AGM in November.
Gross profit on bar has not increased yet but with around £9,000 annual total operating profit, things are moving in the right direction.

MEMBERSHIP SECRETARY – see report

No new members this month.

WEBSITE

MP away. Needs to update on New Members Only area.

SAILING SECRETARY

Sailing Committee meeting scheduled for 2nd October.

SOCIAL SECRETARY – see report

Halloween Night – 26th October, not advertised yet. Carol shared some ideas involving young children – start at 7pm and involve snacks.

Annual Dinner now booked. Transport can be organized to Caernarvon, payment through Mojo and send menu choices to LP by email.

SOUTHERN SQUADRON

Formed a Whats App group.
Social gathering with Mylor group
Article required for Yearbook.

REGALIA New rowing kit photos required for Yearbook.

MH/SR

2025 YEARBOOK

1. Cost of advertising – ¼ page £45, ½ page £50, Full page £100. NC to give NO invoice details for last year's advertising to check charges.
2. Removing member details would save 8 pages. This was agreed.
3. How many copies should be printed. Last year 350 copies were printed but 114 are left on the mezzanine. Therefore it was agreed to print 300 copies.
4. Programmes for sailing, rowing and social need to be drafted before the need to "chase people".

SOCIAL MEDIA

TE to email Jo re Quarterly Newsletter

ANY OTHER BUSINESS

Cadw is introducing a new Outside Walls Walking Trail in Caernarvon, replacing and introducing new sign boards. They wish to hang a new sign board in the underpass 500 x 700mm. No objections to this. TE has written to confirm.

Date of next meeting:

Thursday 25th October 2024, at 19:00 on zoom only – link by MP

Please note **FOLLOWING ACTIONS LIST**

Actions

1.	Urgent meeting required of the whole Management Committee to address the suggested changes to the membership categories, fees etc. KB to co-ordinate dates.	All KB/TE/SR
2.	Evidence and information for meeting above to be collected.	MH/KJ
3.	Short, medium, long term strategy for the Club – focus group required.	LP/TE/SR
4.	Meeting with Harbour Trust	TE/SR/ MH/KJ
5.	Voting online – John Whittaker	LP
6.	New Flag Officers, Directors, Management Committee members for 2025	KB/SR/TE
7.	Fire Risk Assessment	TE/SR/KB
8.	Advertising invoices for 2024 – NC to send to NO	NC/NO
9.	Regalia Yearbook page photos of new rowing kit.	MH/SR